



# Star Club Enrollment Form

The English College

2022/2023 Academic Year

## Star Club (The English College) Contact Details:

Email: [ecinfo@starclubdxb.com](mailto:ecinfo@starclubdxb.com)

Phone Number (Jasmin): 052 928 4837

## Star Club is an After School Activity Club for children in FS – Year 6.

We offer a variety of activities, including arts and crafts, outdoor play, puzzles and board games, dress up, movies and much more.

FEE STRUCTURE:	TIMINGS:	PRICE: (per session)
<b>FS1 &amp; FS2</b> (Pre-Paid Monthly)	Mon to Thurs: <b>1pm – 3pm</b> Mon to Thurs: <b>1pm – 5pm</b> 1 Hour:	<b>80 AED</b> <b>110 AED</b> <b>50 AED</b>
<b>Primary</b> (Pre-Paid Monthly)	Mon to Thurs: <b>3pm – 5pm</b> 1 Hour:	<b>70 AED</b> <b>50 AED</b>
<b>Late Pick Up</b> Both FS and Primary (The school has a 15 min grace period)	<b>Any time up to 30 mins:</b> <b>Any time after 30 mins (Up to 1hr):</b> <b>After Star Club closing time (5pm):</b>	<b>25 AED</b> <b>50 AED</b> <b>50 AED per 10 minutes</b>

## STUDENT INFORMATION

Student's Name:		Date of Birth:	
Teacher's Name:		Year Group:	
Does your child have a sibling at EC? Please tick.	Yes	No	

**PLEASE STATE YOUR REQUIRMENTS:**

Using the table below, please write down the time slots that your child will be attending Star Club.

	FS1	FS2	Primary
<b>Monday</b>			
<b>Tuesday</b>			
<b>Wednesday</b>			
<b>Thursday</b>			
<b>Friday</b>	*currently unavailable	*currently unavailable	*currently unavailable

These timings will be used to create your monthly fee. If enrolling multiple children, please fill out a separate form.

**STUDENT'S HEALTH INFORMATION:**

Does your child have any allergies?    YES            NO

Are there any health issues we need to be aware of?    YES    NO

If any of the above are circled yes, please give further details:

Only those listed below will be authorised to collect the above named child.

Please provide a photocopy of Emirates ID cards for all those listed below along with this form.

Contact Details	Name	Phone Number	Email
<b>Mother</b>			
<b>Father</b>			
<b>Person 1</b>			
<b>Person 2</b>			
<b>Person 3</b>			

**PLEASE READ - TERMS AND CONDITIONS:**

\* **Late Collections (After the club has closed)** - You must call to advise us if you will be later than closing time. A late collection fee of 50dhs per 10 minutes will be charged and will be payable.

\* **Deposits** – AED 500 deposit is required to secure your child’s place.

\* **ECA’s**— If your child is attending an ECA before coming to Star Club our full rate will still apply (we have to keep your child’s place available for the whole session and are unable to fill it)

\* **Invoices**—Will be issued at the start of the month and fees must be settled by the 5th of the month in advance. For those creating weekly invoices due to frequent change in days needed, fees must be paid at the beginning of each week (Monday). Failure to pay in a timely manner will result in your child being turned away. Currently, only cash payments are accepted.

\* **Refunds** – Star Club does not offer cash refunds, only credited sessions. A two week notice period is required by SMS or email to have sessions credited back. Missed school days / sick days / any sessions missed where Star Club was not given a two week notice period will not be credited back.

\* **EXTRA HOLIDAYS GIVEN BY KHDA / circumstances beyond our control** – which are not on the normal school calendar will not be refunded. This currently includes households that need to quarantine due to Covid.

\* **Staff Members** – Staff members working within The English College can avail a staff discount. Invoices must be sent to the staff members email address to avail the discount.

\* **Discipline Policy** - In the rare event of unacceptable behavior involving your child whilst in our care, your child’s teacher will be notified, and appropriate action will be taken by school / Star Club Team.

**DISCLAIMER**

**Name of Child:** .....

As the Parent / Guardian of the above named child, I confirm that I have agreed to the General Information / Terms & Conditions on page 2 and 3 of this form and that I have provided accurate information on all pages.

I have provided **EMERGENCY** contacts / phone numbers on page 2 of this form. I take full responsibility for the health of my child. I understand that refunds will not be given and that credited sessions will not be credited unless 2 weeks’ notice has been given.

I hereby release the company Star Club—SCG Artistic Talent Contracting and their staff from any action or claim, lost, stolen or damage to personal belongings, any personal injury, accidents or illnesses which may arise from use of equipment, facilities or premises.

**PRINT NAME:**

**SIGNED:**

**DATE:**